

REPORT TO CABINET

Open		Would any decisions proposed :		
Any especially affected Wards	Operational			
		(a) Be entirely within cabinet's powers to decide YES		
		(b) Need to be recommendations to Council NO		
		(c) Be partly for recommendations to Council NO and partly within Cabinets powers –		
Lead Member: Leader of the Council, Councillor Beales		Other Cabinet Members consulted: Deputy Leader, Councillor Ring.		
		Other Members consulted:		
Lead Officer: Rebecca Parker Rebecca.parker@west-norfolk.gov.uk		Other Officers consulted:		
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment req'd NO	Risk Management Implications NO

Date of meeting: 24th July 2025

APPOINTMENTS TO OUTSIDE BODIES AND PARTNERSHIPS

Summary

The report seeks approval for nominations for Executive appointments to serve on outside bodies and partnerships for 2025/2026.

Recommendation

- 1) That the Cabinet appoints representatives to serve in an Executive capacity on the outside bodies and partnerships requiring appointment in the Appendix attached.**
- 2) That Cabinet note that a review of Outside Bodies will be carried out and brought back to Cabinet for consideration in due course.**
- 3) To note that all other appointments to Outside Bodies will be made at the Council meeting on 31 July 2025.**

Reason for decision

To ensure continued involvement in the community by the Council.

1.0 BACKGROUND

- 1.1 The Council is invited to nominate representatives to serve on various outside bodies and partnerships.

2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS

- 2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
- b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
- c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.

2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES

3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:

3.2 Each of the relevant scrutiny panels should be able to request reports from Councillors serving on outside bodies which fall within their remit. By programming the reports over the Panel's annual timetable of meetings, it would be possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.

3.3 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.

3.4 All are welcome to use the Members' Bulletin to report on the work of any such organisation.

4.0 REVIEW OF OUTSIDE BODIES

4.1 A review of all Outside Bodies, including Cabinet and General Appointments, is ongoing to ensure that representation on Outside Bodies links in with the Corporate Priorities of the Council and that Councillors are aware of their role on the bodies and the Council's position. Reporting arrangements will also be reviewed to ensure that Councillors are feeding back key issues to the Council and Senior Officers as required.

5.0 APPOINTMENT OF REPRESENTATIVES

5.1 **Executive Roles** – The attached Appendix lists those bodies to which Cabinet is invited to appoint representatives to. Appointments that fall within this category are corporate in nature and fall within the portfolio responsibilities of members of the Cabinet. Alternatively, a Cabinet Member may nominate a substitute Councillor indicating a willingness to serve on a particular body. For information, the Appendix lists any additional representatives which will be appointed subsequently in the Scrutiny, Parish and General categories. These do not require any action from Cabinet and will be appointed by Council in July.

5.2 **Parish Level Representation, Parished and Unparished Areas** - Local representatives may be appointed onto specific local bodies within or related to their ward. On occasions, a body may not specifically require the Council's representative to be a Borough Councillor, in which case a community representative may be nominated by Council. Appointments will be made at Council in July.

5.3 **General Appointments** - Appointments which are of general interest to the Borough as a whole will be made at full Council in July.

6.0 FINANCIAL IMPLICATIONS

6.1 Mileage and subsistence allowances for Councillors attending meetings.

6.2 All appointments can be made within the existing budget.

7.0 ACCESS TO INFORMATION

Current lists of Member representation
ACSeS report on liabilities of Outside Bodies.

APPENDIX 1**LIST OF OUTSIDE BODIES REQUIRING CABINET APPROVAL**

Outside Body	Number of Cabinet Representatives to be appointed	2024/2025 representative
Active Norfolk	1	Rust
Alive West Norfolk Board	5	Bhondi, Jones, L Gore, D Gates and 1 x vacancy
Borough Council/College of West Anglia Board	1	Beales. For info E&C are also invited to nominate a representative to this Board – nomination is Cllr Osborne.
CNC Building Control Joint Committee	1	Moriarty
College of West Anglia Board	1	Osborne
Community Action Norfolk	1	Rust
Community Alcohol Partnership and Integrated Care Board	1	Rust
FCH and Borough Council Strategic Forum	3 Terms of reference state reps should be Leader, Portfolio Holder and Chief Exec	Parish, Rust and Chief Executive
Health and Wellbeing Board	2	Rust and Anota (substitute)
Hunstanton Advisory Group	3 Terms of reference state reps should be Ward Members and Portfolio Holder	Beal and Dickinson
King's Lynn and West Norfolk Area Museums Committee	1	De Whalley For info E&C and Council are invited to appoint 4 reps which currently are Councillors Bland, Bubb, non-Councillor Bill Davison and Councillor Kemp
King's Lynn Business Improvement District Board	1	Ring
King's Lynn Community Football	1	Rust
King's Lynn Festival Board	1	Ware
King's Lynn Health and Wellbeing Board	1	Rust
King's Lynn Neighbourhood Board	3	Beales, Ring and Heneghan
Norfolk Arts Forum Executive	1	Ring
Norfolk Climate Change Partnership	1	de Whalley
Norfolk Coast Partnership Management Group	1 + sub	Squire and de Whalley (sub)
Norfolk Joint Museums and	1	De Whalley

Archaeology Committee		
Norfolk Parking Partnership Joint Committee	1 + sub	Anota and Ring (sub)
Norfolk Rail Policy Group	1	Everett
Norfolk RAMS Strategy Board	1	Moriarty
Norfolk Records Committee	1	De Whalley
Norfolk Waste Partnership	1 + sub	Squire and Moriarty (sub)
North Lynn Discovery Centre Board	3	Rust, Bone and Jones
PATROL (Parking and Traffic Regulation Outside London)	1	Anota
The Wash and North Norfolk Coast Marine Partnership	1	Squire
West Norfolk Chamber of Commerce Council	1	Beales
West Norfolk Housing Company		Ware
West Norfolk Property		Bhondi and Ware
West Norfolk Shared Prosperity Fund Partnership Board	2	Ring and Beales
West Norfolk Tourism Executive Forum	2	Ring and Beales